School Cleaner

Transforming Lives Educational Trust wishes to appoint reliable, efficient, and friendly cleaners to join our school cleaning teams.

Training for cleaning and COSHH will be provided.

Applicants must be able to work alone and as part of a team.

Duties to include and are not limited to;

- cleaning of desks
- vacuuming
- dusting
- removal of waste
- cleaning of toilet areas

This is an opportunity to join our dynamic cleaning team. Working as part of a team this role holds a crucial role within our school, keeping our students learning environments clean so they can flourish.

Job Specifics

Hourly rate: NJC02 (£12.65 per hour)

Hours: We have 2 x 15 hours per week on a permanent basis available at Houlton School from 3:30pm onwards, Monday to Friday.

Working weeks: Term time plus 5 days (39 weeks per year)

How to Apply

Please read the information in this pack. If you are interested in this job opportunity, please apply online today via the application portal.

We look forward to hearing from you!

If you have any questions about the role, please email the TLET HR team at careers@tlet.org.uk.

Safeguarding

We believe in the safeguarding and welfare of children and expect all staff to share this view.

The Transforming Lives Educational Trust is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. Applicants must be willing to undergo child protection screening appropriate to the post including checks with past employers and the Disclosure and Barring Service.

School Cleaner

About Transforming Lives Educational Trust

The Transforming Lives Educational Trust (TLET) was established in October 2016 and is a Charitable Trust and Company Limited by Guarantee. TLET grew out of a partnership between a high performing secondary school and primary school in Rugby, Warwickshire. The desire to work together arose from continuing population growth in the local community, our belief that we can shape and influence practice wider than our current schools, and the desire to provide the community with more high-quality school places. The Trust currently comprises of a secondary academy, Ashlawn, a secondary free school, Houlton, as well as infant academy, Henry Hinde Infants, and a junior academy, Henry Hinde Juniors.

The Transforming Lives Educational Trust has a simple yet powerful mission to transform the life chances of the children and communities we serve.

We believe that nothing compares to the transformative power of learning and its singular ability to broaden horizons, deepen perspectives, and extend potential. We know that the very best schooling unlocks the doors of the future, and that all children deserve the best daily deal, every day.

Our family of primary and secondary academies work together to provide the best start for our children and young people, and our Trust is the natural home for forward-thinking and innovative practice, led by dedicated and talented staff.

As a successful and growing family of academies, we have developed the size and scope to be far more than the sum of our parts. Whether you are a parent or pupil interested in a place at one of our academies, or a staff member, governor or partner looking to join us, we hope this website gives you a strong sense of our inspiration, drive, and culture.

School Cleaner

Transforming Lives
EDUCATIONAL TRUST

Job Description

Post:	School Cleaner
Hours:	Various hours available from 3:30pm onwards
Working weeks:	Term time plus 5 days
Salary:	NJC02, £12.65 per hour
Academy/College:	Houlton School
Contract	Permanent
Responsible to:	Site Service Officer
Job purpose:	To clean specified areas within the school in accordance with the school's standards. Work is undertaken under the guidance of the Site Service Officer and Principal

Main Role and Responsibilities:

- Undertake day to day duties associated with the environment, including cleaning WC facilities, wiping down worktop surfaces and chairs, vacuuming, tidying, sweeping, mopping, dusting, polishing.
- Empty bins and dispose of rubbish
- Clean inside windows and mirrors
- Use of buffer
- Undertake routine maintenance of equipment (e.g. vacuum bags)
- Ensure safe and effective use and storage of all equipment
- Ensure compliance with Health and Safety at Work regulations and COSHH guidelines
- Draw to Site Service Officer's attention any problems / issues which may affect the safety or security of the school or its users.
- Be proactive in identifying areas that are not up to the required standards and act upon your findings
- To be flexible, to cover colleagues' areas in times of absence.
- To have a shared responsibility for the safeguarding of all children and young people. The post holder has an implicit duty to promote the welfare of all children and young people.

This job description sets out the duties and responsibilities of the post at the time it was drawn up. Such duties and responsibilities may vary from time to time without changing the general character of the duties or the level of responsibility entailed. Such variations are a common occurrence and cannot themselves justify a reconsideration of the grading of the post.

School Cleaner

Person Specification

Job Title:	School Cleaner
Reports to:	Site Service Officer

The post holder will have a shared responsibility for the safeguarding of all children and young people. The post holder has an implicit duty to promote the welfare of all staff, children and young people and to be committed to promoting diversity and inclusion.

Specification	Essential	Desirable
Qualifications **Training** **Experience** **Abilities**	Good verbal communication skills Ability to work in a team work Use of initiative As an effective member of the team you will be focused with a can-do attitude To establish good working relationships at all levels – students, teachers, senior management, board of trustees etc.	Working knowledge of relevant policies / procedures / codes of practice / legislation, including Data Protection and Child Protection
Personal Qualities	Flexible Reliable Enthusiasm Self-motivation Professional and confident	